

QUALITY & TRACEABILITY POLICY

CERO DIGI MRO Division — www.cerodigi.net

Aviation Spare Parts Supply | Engineering Support | AOG Services

Effective Date: 21 March 2026

ISO 9001 Certified | AS9120 Requirements Applied

CERO DIGI is committed to supplying only fully traceable, properly documented, and airworthy aircraft components. Our quality and traceability standards are designed to protect the safety of aircraft, crew, passengers, and the integrity of the aviation supply chain. No part leaves our facility without meeting our internal quality acceptance criteria.

1. Purpose and Scope

This Quality & Traceability Policy sets out the standards, processes, and commitments of CERO DIGI TEKNOLOJI SANAYI VE TICARET LIMITED SIRKETI (trading as CERO DIGI) with respect to the quality management, documentation verification, traceability, and airworthiness integrity of all aircraft spare parts, components, and engineering services supplied to customers.

This policy applies to all employees, representatives, and subcontractors of CERO DIGI involved in the sourcing, inspection, storage, handling, and dispatch of aircraft components. It is also made available to customers, suppliers, and auditing authorities as a public statement of our quality commitments.

2. Quality Management Framework

2.1 Certifications and Standards

CERO DIGI operates under the following quality management frameworks:

ISO 9001: Certified Quality Management System — covers all operational processes including purchasing, sales, warehousing, and customer service

AS9120: Aviation-specific quality management requirements applied across all aircraft parts distribution and supply chain activities

EASA Standards: Parts supplied in compliance with EASA airworthiness requirements where applicable

FAA Standards: Parts supplied in compliance with FAA airworthiness requirements where applicable

SHGM: Operations conducted in accordance with applicable Turkish civil aviation authority (SHGM) requirements

Our quality management system is reviewed and updated regularly to reflect changes in regulatory requirements, industry best practices, and customer expectations. Internal audits are conducted on a scheduled basis to ensure ongoing compliance.

2.2 Quality Objectives

CERO DIGI's core quality objectives are:

- To supply only fully traceable aircraft components with complete and verifiable Airworthiness Documentation
- To maintain a zero-tolerance policy toward counterfeit, unapproved, or improperly documented parts
- To ensure all parts are stored, handled, and dispatched in accordance with OEM and regulatory requirements
- To respond to customer quality concerns promptly and transparently

- To continuously improve our quality processes through internal audit, customer feedback, and regulatory updates

3. Traceability Standards

3.1 Full Traceability Requirement

CERO DIGI maintains full traceability for all parts supplied. Traceability refers to the ability to identify and document the complete history, location, and certification status of a part from its point of manufacture or last approved maintenance release to the point of delivery to the customer.

All parts supplied by CERO DIGI are accompanied by documentation that establishes an unbroken chain of custody from the point of manufacture or last approved release to dispatch. Parts for which traceability cannot be established to our satisfaction are not offered for sale or loan.

3.2 Traceability Documentation Requirements

For each part supplied, CERO DIGI verifies and retains records of the following traceability elements where applicable:

- Part number (P/N) and, where applicable, serial number (S/N) or batch/lot number
- Manufacturer name and country of manufacture
- Condition code and certification status at time of dispatch
- Airworthiness release documentation (see Section 5)
- Shelf life or life-limited part (LLP) status and remaining life, where applicable
- Last operator or maintenance organisation (where known)
- Source and supply chain history

3.3 Life-Limited Parts (LLPs)

Life-limited parts are subject to strict traceability requirements. CERO DIGI will only supply LLPs where full historical documentation confirming remaining certified life is available. The Buyer is solely responsible for verifying LLP status against their aircraft records prior to installation. CERO DIGI will not supply LLPs with missing, incomplete, or unverifiable life history documentation.

3.4 Traceability Record Retention

CERO DIGI retains copies of all traceability documentation associated with parts supplied for a minimum of ten (10) years from the date of dispatch, in accordance with AS9120 requirements and applicable aviation regulatory standards. Records are available for inspection by customers, auditing bodies, and regulatory authorities upon written request.

4. Supplier Qualification and Approved Supplier List (ASL)

4.1 Approved Supplier List

CERO DIGI maintains a formal Approved Supplier List (ASL) of pre-qualified sources from which aircraft components may be sourced. Inclusion on the ASL requires suppliers to meet CERO DIGI's minimum qualification criteria, which are evaluated prior to first use and reviewed on a periodic basis.

4.2 Supplier Qualification Criteria

Suppliers are evaluated against the following minimum criteria before being added to the ASL:

1. Possession of applicable quality certifications (e.g. ISO 9001, AS9120, EASA Part-145, FAA Repair Station approval, or equivalent)

2. Demonstrated ability to supply fully traceable parts with appropriate Airworthiness Documentation
3. Satisfactory trading history and references within the aviation industry
4. Compliance with anti-counterfeiting and suspected unapproved parts (SUP) prevention requirements
5. Acceptance of CERO DIGI's supplier code of conduct and quality requirements

4.3 Open Market Sourcing

In cases where a required part is not available through ASL suppliers — such as in urgent AOG situations — CERO DIGI may source from non-ASL suppliers. In such cases, enhanced due diligence is applied, including additional documentation verification and, where practicable, source validation. All open market purchases are subject to the same incoming inspection requirements as ASL-sourced parts.

4.4 Supplier Performance Monitoring

ASL suppliers are subject to ongoing performance monitoring based on documentation quality, delivery reliability, and any quality escapes or discrepancies identified. Suppliers failing to meet performance standards may be placed on probationary status or removed from the ASL.

5. Airworthiness Documentation

5.1 Accepted Release Documents

CERO DIGI accepts and supplies the following categories of Airworthiness Documentation, subject to availability and part condition:

EASA Form 1: Authorised Release Certificate issued by an EASA-approved maintenance organisation (Part-145) or production organisation (Part-21)

FAA Form 8130-3: Airworthiness Approval Tag issued by an FAA-approved repair station or manufacturer

TCCA Form One: Transport Canada Civil Aviation Authorised Release Certificate

CoC: Certificate of Conformity — issued by CERO DIGI or the supplying entity confirming part identity and condition

CofM: Manufacturer's Certificate — OEM-issued documentation confirming new part status and conformity

Serviceable Tag / Release Note: Issued by an approved maintenance organisation or authorised certifying staff confirming serviceable condition

Overhaul Release: Documentation confirming overhaul in accordance with OEM Component Maintenance Manual (CMM) or applicable Service Bulletin (SB)

Other Certificates: Any additional quality certificates, conformity declarations, or regulatory release documents required by the customer, subject to availability and advance agreement

5.2 Customer-Specific Documentation Requirements

Where a customer requires specific documentation formats, additional release certificates, or enhanced traceability packages beyond the standard supply, such requirements must be communicated in writing prior to order confirmation. CERO DIGI will confirm availability and any associated cost or lead time implications in the quotation. Documentation requirements not communicated prior to order confirmation cannot be guaranteed.

5.3 Documentation Verification

All Airworthiness Documentation received with incoming parts is verified by CERO DIGI's quality team for the following:

- Completeness and legibility of all required fields
- Consistency between the documentation and the physical part (part number, serial number, condition)
- Authenticity indicators — checking for signs of alteration, forgery, or duplication

- Validity of the releasing organisation's approval or certification
- Compliance with applicable regulatory format requirements

Parts with documentation that fails verification are quarantined and not dispatched to customers pending resolution or return to the supplier.

6. Condition Codes Reference

CERO DIGI supplies parts across all standard aviation condition codes. The table below defines each condition code, its meaning, and the typical documentation supplied. Buyers are responsible for confirming that the condition and documentation of any part meets the requirements of their applicable airworthiness authority and maintenance programme prior to installation.

Code	Condition	Description	Typical Documentation
NE / FN / NS	New / Factory New / New Surplus	Unused part in original OEM packaging; never installed or operated.	CofM, CoC, OEM Delivery Note
OH	Overhauled	Part has been fully disassembled, inspected, repaired as required, and returned to serviceable condition per OEM CMM.	EASA Form 1, FAA 8130-3, TCCA Form One, or equivalent; Overhaul Release
RP	Repaired	Part has undergone specific repairs to restore airworthy condition. Not a full overhaul.	EASA Form 1, FAA 8130-3, or equivalent; Repair Release Note
SV	Serviceable	Part certified as fit for installation by an approved maintenance organisation or authorised release certifying staff.	EASA Form 1, FAA 8130-3, TCCA Form One, CoC, or Serviceable Tag
IN	Inspected / Tested	Part has been inspected and/or bench-tested and confirmed operational, without full overhaul.	Inspection Report, Serviceable Tag, CoC
AR	As Removed	Part removed from aircraft in an unknown or unverified serviceable condition. Sold without airworthiness release. Requires inspection/repair before installation.	Removal Tag, Aircraft Records (where available)
AS	As Is	Part sold in its current condition with no representation of serviceability. No warranty. Buyer assumes full responsibility for assessment.	Available documentation only; no release certificate guaranteed

Condition codes are stated on all quotations, Proforma Invoices, and dispatch documentation. The Buyer must verify the condition code against their requirements before placing an order. CERO DIGI accepts no liability for parts installed without prior verification of suitability.

7. Incoming Inspection Process

7.1 Internal QA Checklist

All parts received by CERO DIGI are subject to an internal incoming inspection process before being accepted into stock or dispatched to customers. This process is conducted by trained quality personnel in accordance with our documented QA checklist, which covers the following steps:

6. Physical condition check — inspection for visible damage, corrosion, contamination, or signs of improper handling or storage
7. Part identity verification — confirmation that the part number, serial number, and description match the accompanying documentation
8. Documentation review — verification of Airworthiness Documentation completeness, authenticity, and regulatory compliance (see Section 5.3)
9. Shelf life and life-limit check — confirmation of remaining shelf life and LLP status where applicable
10. Packaging assessment — verification that packaging is appropriate for the part type and condition
11. ESD (electrostatic discharge) compliance check — for electronic and avionics components
12. Quarantine decision — parts failing any inspection criterion are quarantined and segregated from serviceable stock

7.2 Quarantine and Non-Conformance

Parts that fail incoming inspection are placed in a clearly labelled quarantine area and are not dispatched to customers under any circumstances until the non-conformance is fully resolved. Non-conformance records are raised for all quarantined parts and tracked through to resolution, which may include return to supplier, rejection, or controlled disposal.

7.3 Storage and Handling

Accepted parts are stored in accordance with OEM storage requirements and applicable aviation regulations, including:

- Temperature and humidity-controlled storage environment where required
- Segregation of serviceable, repairable, and scrap parts
- ESD-safe storage and handling for electronic and avionics components
- Shelf-life monitoring and rotation for time-limited parts
- FIFO (First In, First Out) stock management for consumable items

8. Counterfeit and Suspected Unapproved Parts (SUP) Prevention

8.1 Zero-Tolerance Policy

CERO DIGI maintains a zero-tolerance policy toward counterfeit, fraudulently documented, or suspected unapproved parts (SUP). We are committed to protecting the integrity of the aviation supply chain and the safety of all aircraft operations supported by our supply.

8.2 Prevention Measures

CERO DIGI implements the following measures to prevent counterfeit and SUP parts from entering our supply chain:

- Sourcing exclusively from ASL-approved suppliers or, for open market purchases, applying enhanced due diligence
- Rigorous documentation verification at incoming inspection (see Section 7)
- Physical authentication checks including part markings, fonts, finishes, and packaging characteristics
- Consultation of industry counterfeit alert databases and regulatory safety notices where applicable
- Staff training on counterfeit recognition and SUP reporting procedures

8.3 Reporting and Notification

In the event that a counterfeit or suspected unapproved part is identified — whether during incoming inspection or as a result of a customer report — CERO DIGI will:

13. Immediately quarantine and segregate the affected part(s)

14. Notify the customer if the part has already been dispatched
15. Raise a formal non-conformance report and investigate the supply chain source
16. Report the occurrence to the relevant aviation authority (SHGM, EASA, FAA) and the original manufacturer where required
17. Remove the supplier from the ASL pending investigation where applicable

9. Customer Responsibilities

While CERO DIGI takes every reasonable step to ensure the quality and traceability of parts supplied, the Buyer retains the following responsibilities:

- Verifying that all parts and documentation received meet the requirements of the Buyer's applicable airworthiness authority and aircraft maintenance programme prior to installation
- Conducting incoming inspection of received parts in accordance with the Buyer's own quality procedures
- Reporting any documentation discrepancies, physical damage, or quality concerns to CERO DIGI in writing within seven (7) calendar days of receipt
- Reporting any suspected counterfeit or unapproved parts to CERO DIGI within forty-eight (48) hours of discovery
- Ensuring that all parts are stored and handled in accordance with applicable OEM and regulatory requirements from the point of receipt

CERO DIGI cannot accept responsibility for quality escapes or airworthiness issues arising from the Buyer's failure to perform incoming inspection or from installation of parts prior to verification.

10. Continuous Improvement and Review

CERO DIGI is committed to the continuous improvement of its quality management system. The following mechanisms are in place to drive improvement:

- Scheduled internal audits of all quality processes, conducted at least annually
- Management review of quality KPIs, non-conformance trends, and customer feedback on a quarterly basis
- Monitoring of regulatory updates from EASA, FAA, SHGM, and industry bodies including IATA and ATA
- Regular review and update of the Approved Supplier List based on supplier performance data
- Customer satisfaction surveys and post-delivery quality feedback collection
- Participation in industry quality initiatives and counterfeit parts awareness programmes

This Quality & Traceability Policy is reviewed and updated at least annually or when significant changes in regulatory requirements, business operations, or quality incidents occur.

11. Quality Contact

For quality-related enquiries, documentation requests, non-conformance reports, or audit requests, please contact:

Company: CERO DIGI TEKNOLOJI SANAYI VE TICARET LIMITED SIRKETI

Trading as: CERO DIGI

Quality / General Enquiries: info@cerodigi.com | info@cerodigi.net

Address: KEMALPASA MAH. MEHMET AKIF BLV. NO: 238/1, BAGCILAR / ISTANBUL, TURKIYE

AOG Hotline (24/7): +90-539-704-3382 (Direct / WhatsApp)

Website: www.cerodigi.net

Written quality enquiries and non-conformance reports should be submitted by email with the subject line "Quality Enquiry" or "NCR — [Part Number]" as applicable.

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